

## **REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT**

A regular meeting of the Riverdale Public Library Board of Trustees was called to order by President Burford 7:00 P.M. on Monday, November 11<sup>th</sup>, 2019 at the Riverdale Library.

### **ROLL CALL:**

The roll was called as follows: President Burford, Present; Susan Avant-Holloway, Absent; Trustee Williams, Present; Trustee Scott, Present; Trustee Gay, Present Trustee Givens, Present; Trustee Cunningham, Absent. There was a quorum present to conduct business.

Also present was staff member Katrina Harris

### **MINUTES:**

The minutes of the regular meeting held on Monday, October 21<sup>st</sup>, 2019 were approved as corrected and placed on file for audit.

### **COMMUNICATIONS:**

There were no requests for reimbursements.

Trustee Gay and Trustee Williams attended ‘Trustee Day’ for Illinois library trustees on October 24, 2019 in Tinley Park, IL sponsored by the Illinois Library Association. They shared information about the four workshops that they attended which included ‘Tips for Advocating to Legislators from Legislators’. Trustee Gay and Williams discussed a few library programs mentioned by the librarians and trustees who attended and they also share some pamphlets, etc. from the exhibits that were presented at the conference.

### **TREASURER’S REPORT:**

Secretary Scott MOVED that the Library pay bills in the amount of \$31,393.47 The Motion was carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent.

### **LIBRARIAN’S REPORT:**

The Librarian’s report was presented by Katrina Harris. The Librarian’s report was accepted and placed on file for audit.

### **REPORTS OF COMMITTEES AND OFFICERS:**

NONE

### **UNFINISHED BUSINESS:**

8a. Discussion Item: Volunteers: There was discussion regarding the need for volunteers to help in the library. The Board is researching ‘low cost’ and/or ‘no cost’ options for background checks for volunteers. The Library will consider using High School and College Students as well as village residents.

8b. Discussion Item: Additional Funding: Discussed contacting our State Representatives to request funding. Discussed the ‘Coffee with the Mayor’ session held on Oct. 12, 2019. There is a resident who is experienced in grant writing to be contacted by a member of the library board.

8c. Discussion Item: Library Programs: Discussed several programs that are being

held at neighboring libraries that had little to no cost. Suggestion for the library to have a ‘Bank at Work’ program for high school students as well as village residents.

8d. Discussion Item: Library hours of operation: It was discussed that later hours are needed during the week – changing Tuesdays to stay open to 7pm. Discussion regarding the library opening on Saturdays. The Administrative Librarian mentioned that she will conduct a survey to determine when the library is the busiest and also what hours would be preferred among library patrons.

NEW BUSINESS:

**9a. Action Item:** Trustee Gay MOVED That the Board Approves the Holiday Schedule with the following corrects Spring Break without pay, Day before Thanksgiving without pay, Christmas Eve without pay, New Year’s Eve without pay, motion was seconded and carried on a roll call vote of 3 Ayes, 2 Nays, and 1 Absent

**Action to be taken:** Published, posted and filed with Cook County

ADJOURNMENT

President Burford adjourned the meeting at 8:13 P.M.

Trustee	Bills	HOLIDAY Schedule
Avant-Holloway	Absent	Absent
Givens	Aye	Aye
Williams	Aye 2nd	Aye 2nd
Scott	Motion	No
Gay	Aye	Motion
Burford	Aye	No
Cunningham	Absent	Absent

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
 Patricia Scott, Secretary