

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

The audit of the Secretary was held at the Library at 6:45 P.M.

Steve Forbes was sworn in as Library Trustee by Adelle Swanson, Administrative Librarian before the regular meeting of the Library Board.

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Richard-Bey at 7:03 P.M. on Monday, March 13, 2006 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burford, Present; Trustee Burns, Present; Trustee Forbes, Present; Secretary Washington, Absent; President Richard-Bey, Present. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Brett Shelton, Arlene Mallek, and Barb Diehl. Secretary Washington arrived at 7:20 P.M.

By consensus, the Board chose to re-arrange the agenda to consider New Business before the early departure of Trustee Forbes at 7:40 P.M.

NEW BUSINESS:

Trustee Burford MOVED That the underpinning work bid from DSI be rejected as non-compliant because there was one bid submitted instead of 2 separate bids. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent. The DSI bid was eliminated from consideration.

Trustee Burford MOVED That the bid of Universal Restoration Services be accepted in the amount of \$12,257.00 for the underpinning work. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent. The contractors will be notified regarding the bid award.

Trustee Avant-Holloway MOVED That all carpeting bids be rejected for non-compliance because they did not include a time and materials quote for the floor leveling. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The bidders will be informed of the Board's decision. The architect will redo the bid for acceptance at the April 10, 2006 Board meeting.

The President returned to the regular order of business.

MINUTES:

The minutes of the meeting held February 13, 2006 were approved as distributed and placed on file for audit.

COMMUNICATIONS:

Letter from Congressman Jackson/IRA reinstating the library as a Tax Forms Outlet; Memorial donations for Leo Haney from Coretta Pekny, Judy Murphy, Mary Thillman, Lois Powers, Adelle and Larry Swanson, Geneva Willey, and Naomi Metro; Memorial donations for James Steenbergen from Adelle and Larry Swanson, Mary Thillman, and Naomi Metro; Focus Group Sessions sent from MLS to individual trustees; Additional information on Tax Rate Objection(s) forwarded to Attorney and letter of confirmation of receipt of original objections.

TREASURER'S REPORT:

The Treasurer's report was presented by Trustee Avant-Holloway and Mr. Shelton. Trustee Burns MOVED That the Library Board pay bills in the amount of \$3,229.94. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report placed on file for audit.

Trustee Burns MOVED That the 6-Month Vendor Statement be signed and placed on file for audit. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The statement is available for public inspection

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS STAFF ACTIVITIES:

Two communications regarding E-Village; Adelle to serve as Community Representative to the Aunt Martha's Head Start Policy Committee and on SWAN 2006 Computer Fund Sub-Committee; Reported Joyce Horn as resigned from the Library Board to Secretary White and County Clerk Ethics Department; Invitation to Stephen B. Forbes to serve as Library Trustee; Article from ILA Reporter on Filtering the Internet; Letter to Rick Bryant (Congressman Jackson's office) regarding school funding and the Privacy Act; Quarterly report on Project 05-SCP-899 received by State; Legislative Alerts sent to Representative Davis and Senator Meeks regarding the cut in funding for library systems; Incident report for Tamika Adams.

REPORTS OF COMMITTEES AND OFFICERS:

Trustee Avant-Holloway MOVED That the audit of the Secretary's Records from July 1, 2005 to February 13, 2006 be accepted and placed on file. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent. The audit will be forwarded with the State Library Report. In the future, incoming communications will be date stamped and initialed.

UNFINISHED BUSINESS:

Trustee Washington MOVED That an article be published and posted regarding the vacancy created by the resignation of Trustee Horn. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The article will also be sent to the Trustees.

NEW BUSINESS – CONTINUED:

Trustee Avant-Holloway MOVED That the Board reduce the number of signatories on the IL Funds accounts from 4 Officers to 2 Officers to include the President and Treasurer. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The changes will be made effective with the new filings with IL Funds.

Trustee Washington MOVED That the Board of Trustees approve the following signatories on Library accounts:

- Heritage Bank Checking 621791700
4 Officers and Admin. Librarian
- Heritage Bank Savings 7621791700
4 Officers and Admin. Librarian

Minutes – March 13, 2006

- Heritage Bank Charge
Admin. Librarian, Assistant Director, Public Services Director
- Heritage Bank Safety Deposit Boxes 763 and 1345
Treasurer, Admin. Librarian, Assistant Director
- Heritage Bank Petty 621791701
Admin. Librarian, Assist. Director, Tech. Services Librarian, Public Services Librarian
- IL Funds (State Pool)
Operations 007139101682
Endowment 007139109933
- President, Treasurer and Administrative Librarian

The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. Authorization papers will be filed with the banking organizations.

Trustee Washington MOVED That the Board approve closing without pay for Saturday, July 15, 2006 for the Gus Macker Tournament. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The Village will be allowed to use the Library parking lot in a way that does not damage the surface to benefit the public and players that day.

ANNOUNCEMENTS:

Library closed April 14 (with pay) and April 15 (without pay)

Next regular Board meeting, Monday, April 10, 2006 at 7:00 P.M. at the Library

ADJOURNMENT:

President Richard-Bey adjourned the meeting at 7:56 P.M.

Minutes – March 13, 2006

Trustee	Bills-	Vendor State.	Secy. Audit	DSI reject	Acpt Universl.	Carpet Reject
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Forbes	Aye	Aye	Aye	Aye	Aye	Absent
Washington	Absent	Absent	Aye	Aye	Aye	Aye
Richard-Bey	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Horn Term	IL Funds	Bank Signs	Libr. Close		
Avant-Holloway	Aye	Aye	Aye	Aye		
Burford	Aye	Aye	Aye	Aye		
Burns	Aye	Aye	Aye	Aye		
Forbes	Absent	Absent	Absent	Absent		
Washington	Aye	Aye	Aye	Aye		
Richard-Bey	Aye	Aye	Aye	Aye		

SIGNED _____ DATE _____
 Loree Washington, Secretary