

Riverdale Public Library Monthly Meeting Agenda
Monday, May 8, 2006
7:00pm

1. Call to order
2. Roll Call
3. **Action item:** Approval of the minutes of the April 10, 2006 regular meeting*
4. Communications: Notice of Evaluation of the Librarian; Ethics Act verification; closing notifications for Library Board and Investment Club; Memorial donation for Frank Hoevel from Clara Hoevel; Memorial donations press release
5. Treasurer's Report
 - Review the Financial Reports*
 - **Action item:** Approve Bills to be Paid for May 8, 2006*
6. Librarian's Report
 - Monthly Calendar*
 - Statistical Report*
 - Miscellaneous activities: Letter of Intent for LSTA Bring in a Trainer; Local Records Commission Disposal; Chamber contract reduced to \$1250 due to cancellation of the Flea Markets; Reference Fill Rate*; Revised 05-SCP-899 Disaster Relief – Reconstruction of Wooden Truss System; Incident report on Christine Hopkins*
7. Reports of Committees and Officers
 - **Action item:** Report of the Evaluation of Librarian by Board Officers
8. Unfinished Business
 - Building update
 - Letters to carpeting contractors regarding the award of bid
 - Contract for carpeting sent to attorney
 - Pre-carpeting meeting
 - Consultation with State Farm regarding placement of insured property
 - Hallett's certificate of Liability Insurance

9. New Business

- **Action Item:** HIPAA Revised Policy – Notice of Privacy Practices
- **Action Item:** Ordinance 2006-05 Public Library Non-Resident Services to Borrowers*
- **Action Item:** Ordinance 2006-06 Calling the Regular Meetings of the Board of Trustees of the Riverdale Public Library District*
- **Action Item:** Removal of existing pay telephone in lobby – alternatives*
- Discussion of cell phones*
- **Action Item:** Request to share Knox Box from Eve's*

10. Announcements

- Library closed May 15, 2006; planned reopening May 30, 2006
- Next Regular meeting Monday, June 12, 2006 at 7pm at the Library

11. Adjournment

*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144th Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.