

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Burford at 7:39 P.M. on Monday, September 14, 2009 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burns, Present; Trustee Foy, Absent; Trustee Freeman, Absent; Trustee Roberts, Absent; Trustee Washington, Present; President Burford, Present. There was a quorum present to conduct business.

Also present were Adelle Swanson, Arlene Mallek and Brett Shelton.

MINUTES:

The minutes of the Budget and Appropriations Hearing, held Monday, August 10, 2009 were approved as distributed and placed on file for audit

The minutes from the regular meeting of Monday, August 10, 2009 were approved as distributed and placed on file for audit.

COMMUNICATIONS:

Klein, Thorpe & Jenkins letter regarding properties not paying taxes to units of local government; Robbins Library article; Library Journal article on legal challenge to Internet filtering; Prior approval required for reimbursement for any upcoming trustee activity.

The communications were accepted and placed on file for audit.

TREASURER'S REPORT:

The treasurer's report was presented by Trustee Avant-Holloway and Mr. Shelton. Trustee Washington **MOVED That the Library pay bills in the amount of \$26,068.79.** The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The bills will be paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS ACTIONS:

Draft agency tax rate report; IL State Treasurer Unclaimed Property Division; Request and return of 5 documents for filing with Cook County Clerk; Letter sent to all firms interviewed for roofing consultant position; Letter indicating that the State Library will not fund LSTA grants; Publicity regarding automatic computer scheduling and the need for Library cards; Communication regarding Bowen School and a thank you from Dr. George Beloz; Letter to Marla Campbell and subsequent communication regarding her banning from the Library; 1 incident report.

REPORTS OF COMMITTEES AND OFFICERS:

The Reaching Forward Committee gave their report from the meeting of Saturday, August 22, 2009.

UNFINISHED BUSINESS:

Trustee Washington **MOVED THAT the Board accept the resignation of Adelle Swanson effective October 31, 2010.** The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The letter will be placed in the employee file and the staff will be notified.

UNFINISHED BUSINESS – CONT.

Trustee Washington MOVED That the Board accept the recommendations of MacBrady Associates Inc. to develop specifications to replace/insulate the Library Roof for an estimated cost of \$155,000 - \$185,000 with distribution of bids to be done in Fall 2009 and the work to be initiated and completed in Spring 2010. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. MacBrady Associates Inc. will be notified to proceed with the bid package.

NEW BUSINESS:

Trustee Washington MOVED That Ordinance 2010-04 Levying and Assessing Taxes of the Riverdale Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2009 and Ending June 30, 2010 be adopted. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Ordinance will be posted for the public and filed with the County Clerk.

Trustee Burns MOVED That the Board adopt the Certification of Compliance with the Truth in Taxation Act. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Certificate will be posted for the public and filed with the County Clerk.

Trustee Washington MOVED That the Board adopt Ordinance 2010-05 Directing Against Proportional Reduction in the Aggregate Extension of the 2009 Tax Levy of the Riverdale Public Library District. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Ordinance will be posted for the public and filed with the County Clerk.

Trustee Washington MOVED That the Board approve the Per Capita Grant application. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. Copies will be sent to MLS and the Illinois State Library

Trustee Washington MOVED That the Board accept with regret the resignation of Brian Holcomb as Assistant Physical Plant Manager and approve the Resolution thanking him for his work. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Resolution was mailed to Brian and will be included in the minutes as recognition of his contribution to the Library.

Trustee Washington MOVED That the Board ratify the hiring of William Negron as Assistant Physical Plant Manager. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. Proper documentation has been filed and William has been welcomed to the Staff.

Trustee Washington MOVED That the Board ratify the hiring of Michael Ryan as a member of the Security Staff. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. Proper documentation has been filed and Michael has been welcomed to the Staff.

Trustee Washington MOVED That the policies regarding Photo ID Library Cards, the automated scheduling product and E-Mail Express be adopted as distributed, and that a review of the implementation of the policies be scheduled for the December Board meeting. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The policies will be effective October 5, 2009. If the automatic scheduler and E-Mail Express are available for public use, those policies will be implemented sooner.

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NEW BUSINESS – CONT.

Trustee Washington MOVED That the Library be closed for up to 2 days for the final connection of Optiman, Scheduling Manager and the photo ID camera. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The closing will be posted for the public, listed on the Library web site, and sent to MLS for distribution to all member libraries.

Trustee Avant-Holloway MOVED That internet sites classified as pornography, proxies, and hacking will be blocked when the new upgrades are in place. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. A sign will be posted for the public.

ANNOUNCEMENTS:

Regular Board Meeting, Monday, October 12, 2009 at 7:30 P.M.

ADJOURNMENT:

President Burford adjourned the meeting at 9:40 P.M.

Trustee	Bills	Retire.	Roofing Recom.	Ord. 2010-04	Truth Tax.	Ord. 2010-05
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Foy	Absent	Absent	Absent	Absent	Absent	Absent
Freeman	Absent	Absent	Absent	Absent	Absent	Absent
Roberts	Absent	Absent	Absent	Absent	Absent	Absent
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Per Capita	Resol. Holcomb	Hire W. Negron	Hire M, Ryan	Policies Photo ID	Library Closing
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Foy	Absent	Absent	Absent	Absent	Absent	Absent
Freeman	Absent	Absent	Absent	Absent	Absent	Absent
Roberts	Absent	Absent	Absent	Absent	Absent	Absent
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye

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Trustee	Filtering					
Avant-Holloway	Aye					
Burns	Aye					
Foy	Absent					
Freeman	Absent					
Roberts	Absent					
Washington	Aye					
Burford	Aye					

SIGNED _____ DATE _____

Maurice Roberts, Secretary