

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Richard-Bey at 7:00 P.M. on Monday, September 11, 2006 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Absent; Trustee Burford, Present; Trustee Burns, Absent; Trustee Forbes, Present; Trustee Foy, Absent; Secretary Washington, Present; President Richard-Bey, Present. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Arlene Mallek, Brett Shelton and Barb Diehl.

Trustee Avant-Holloway arrived at 7:32 P.M.

MINUTES:

The minutes of the meeting held August 14, 2006 were approved as distributed and placed on file for audit.

COMMUNICATIONS:

There were no communications.

TREASURER'S REPORT:

The Treasurer's report was presented by Mr. Shelton Trustee Burford MOVED That the Library pay bills in the amount of \$4,964.11. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The bills will be paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's reports for June and July were presented by Adelle Swanson. The Librarian's reports were accepted and placed on file for audit.

MISCELLANEOUS STAFF ACTIVITIES:

Request to the Village to waive all fees associated with the Tuck Pointing project; State Treasurer's 2006 Annual Report of Unclaimed Property filed; Budget and Appropriations Ordinance sent to the attorney for filing; Macker deadline extended; Notification of Macker Tournament to be held Saturday, September 9, 2006; Final report to State on Weed and Feed Grant "Developing a Future;" "Yellow Book" audit and final report to State on Truss Reconstruction Grant #05-SCP-899.

REPORTS OF COMMITTEES AND OFFICERS:

Secretary Washington reported on the Trustee Orientation meeting.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Trustee Forbes MOVED That the Board approve the Per Capita Grant application FY2007 (with narrative report on progress meeting goals) to be submitted for funding. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. Copies will be filed with MLS and the Illinois State Library.

Secretary Washington MOVED That the Board ratify the hiring of Tara Powers as a Security Officer. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The proper employment documentation will be filed, and Tara will be welcomed to the staff.

Secretary Washington MOVED That the Board ratify the hiring of Torrence King as a Reference Assistant. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. Proper employment documentation will be filed, and Torrence will be welcomed to the staff.

Secretary Washington MOVED That the Board adopt Ordinance 2007-02 Levying and Assessing of Taxes of the Public Library District, Cook County, Illinois for the Fiscal Year Beginning July 1, 2006 and ending June 30, 2007. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Ordinance will be posted, and filed with the attorney and Cook County.

Trustee Burford MOVED That the Board adopt the Certification of Compliance with the Truth in Taxation Act. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Certificate will be posted for the public and filed with the attorney and Cook County as required by law.

Trustee Burford MOVED That the Board adopt Ordinance 2007-03 Directing Against Proportional Reduction in the Aggregate Extension of the 2006 Tax Levy of the Riverdale Public Library District, Cook County, Illinois. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The Ordinance will be posted, and filed with the attorney and Cook County.

Trustee Forbes MOVED That the policy on the ban of water bottles in the Library should remain as currently written. The motion was seconded and passed on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The posting of the policy will indicate it was reviewed without change in September 2006.

Secretary Washington MOVED That the Board adopt policy 3-18 ComPsych Employee Assistance program as a free benefit for staff. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The policy will be added to the Personnel Policy and distributed to Staff. Policy 3-15 Summary of Benefits will also be revised to include the new benefit.

Secretary Washington MOVED That the Reference Policy as revised be adopted. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The updated policy will be reviewed with Staff and filed in the Public Services Manual and the Reference Manual.

NEW BUSINESS CONT:

Trustee Forbes MOVED That the Board approve the Library closings for calendar year 2007 including closing without pay on the Saturdays before Christmas and New Years. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The closings will be posted for the public and sent to MLS/SWAN to set the closing dates in the circulation system.

ANNOUNCEMENTS:

Next regular Board meeting, Monday, October 9, 2006 at 7:00 P.M. at the Library.

ADJOURNMENT:

President Richard-Bey adjourned the meeting at 8:12 P.M.

Trustee	Bills	Per Capita	Hire T. Powers	Hire T. King	Ord. 2007-02	Truth in Taxation
Avant-Holloway	Absent	Absent	Absent	Absent	Absent	Absent
Burford	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Absent	Absent	Absent	Absent	Absent	Absent
Forbes	Aye	Aye	Aye	Aye	Aye	Aye
Foy	Absent	Absent	Absent	Absent	Absent	Absent
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Richard-Bey	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Ord. 2007-03	Water Bottle	Adopt ComPhy	Refer. Policy	2007 Closing	
Avant-Holloway	Absent	Aye	Aye	Aye	Aye	
Burford	Aye	Aye	Aye	Aye	Aye	
Burns	Absent	Absent	Absent	Absent	Absent	
Forbes	Aye	Aye	Aye	Aye	Aye	
Foy	Absent	Absent	Absent	Absent	Absent	
Washington	Aye	Aye	Aye	Aye	Aye	
Richard-Bey	Aye	Aye	Aye	Aye	Aye	

SIGNED _____ DATE _____
 Loree Washington, Secretary