

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Burford at 7:35 P.M. on Monday, October 12, 2009 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burns, Absent; Trustee Foy, Absent; Trustee Freeman, Absent; Trustee Roberts, Present; Trustee Washington, Present; President Burford, Present. There was a quorum present to conduct business.

Also present were Adelle Swanson, Barb Diehl, and Brett Shelton.

MINUTES:

The minutes from the regular meeting of Monday, September 14, 2009 were approved as distributed and placed on file for audit.

Trustee Roberts MOVED That approval for travel reimbursement be ratified for Loree Washington for attendance at the Townhall meeting on August 18, 2009. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. The reimbursement has been made.

COMMUNICATIONS:

Thornton Township Leadership Luncheon will be held on October 21, 2009 at noon at the South Holland location; The Mayor's Breakfast will be November 4, 2009 at 8:30 A.M. at the Thornton Township Riverdale facility.

Prior approval required for reimbursement for any upcoming trustee activity:

Trustee Roberts MOVED That the following expenses be approved for payment:

- Thornton Township Leadership Luncheon for Bill Burford, Susan Avant-Holloway and Loree Washington
- Riverdale Chamber of Commerce Mayor's Breakfast for Loree Washington and Maurice Roberts
- Travel reimbursement to Burr Ridge for November 3, 2009 workshop on Building a Community Presence for Loree Washington

The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 3 Absent. Adelle Swanson will make reservations for the luncheon and breakfast.

The communications were accepted and placed on file for audit.

Trustee Burns arrived at 7:45 P.M.

TREASURER'S REPORT:

The treasurer's report was presented by Trustee Avant-Holloway and Mr. Shelton. Trustee Roberts MOVED That the Library pay bills in the amount of \$22,857.34. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The bills will be paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS ACTIONS:

Debt Disclosure Ordinance report; Preliminary Tax Rate Report; ILLINET/OCLC Services Program signed contract; Notification from Attorney Ken Friker that 2003 and 2004 Tax Rate Objections have been withdrawn; Receipts for filings with Cook County of Levy Ordinance, Ordinance Against Proportional Reduction and the Truth in Taxation; Commercial Compliance Inspection; Inspection and approval of the wing wall and tactile entry surface; Requests to Aunt Martha's and UCAN for reimbursement and policy discussion relating to transitional residents; Notices regarding closing for upgrades and library card requirements; The refusal of a request for manual registration of her students by teacher Sherrie Jackson was re-verified for a third year.

REPORTS OF COMMITTEES AND OFFICERS:

There was Staff discussion and response to the minutes of the August 22, 2009 meeting of the Reaching Forward Committee.

UNFINISHED BUSINESS:

The job description for the Administrative Librarian was distributed.

The time line for the roof construction project was distributed.

The insurance requirements for the roof project were approved by the Library's State Farm Insurance agent.

Trustee Roberts MOVED That the Board authorize the Invitation to Bid document for roof replacement/ repairs prepared by Mac Brady Associates and reviewed by Attorney Ken Friker for publication/distribution. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The consultant will place the Invitation to Bid in various publications including the Southtown Star as well as mailing to targeted roofing companies.

NEW BUSINESS:

Trustee Washington MOVED That the Board approve a contract with George's Towing for the removal of illegally parked cars. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. Proper documentation has been placed on file, and George's Towing will tow only on request of the Library Administrative Staff during the hours the Library is open.

Trustee Washington MOVED That the Board approve the proposed amendments to the LIMRiCC Bylaws and Intergovernmental Agreement. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The document will be signed and returned to MLS for countersigning by the LIMRiCC Board.

Trustee Washington MOVED That the Board approve the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in LIMRiCC for Unemployment and Health Insurance. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The document will be signed and returned to MLS for countersigning by the LIMRiCC Board.

Trustee Washington MOVED That the Board ratify the hiring of Mark Kashirsky as a Security Officer. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The proper documentation has been filed, and Mark will be welcomed to the Staff.

Minutes – October 12, 2009

ANNOUNCEMENTS:

Regular Board Meeting, Monday, November 9, 2009 at 7:30 P.M.

ADJOURNMENT:

President Burford adjourned the meeting at 8:30 P.M.

Trustee	Travel Expense	Expense Payment	Bills	Invite. to Bid/Roof	Towing	LIMRiC Bylaws
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Absent	Absent	Aye	Aye	Aye	Aye
Foy	Absent	Absent	Absent	Absent	Absent	Absent
Freeman	Absent	Absent	Absent	Absent	Absent	Absent
Roberts	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Risk Manmt.	Hire Security				
Avant-Holloway	Aye	Aye				
Burns	Aye	Aye				
Foy	Absent	Absent				
Freeman	Absent	Absent				
Roberts	Aye	Aye				
Washington	Aye	Aye				
Burford	Aye	Aye				

SIGNED _____ DATE _____