

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Burford at 7:30 P.M. on Monday, June 28, 2010 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Absent; Trustee Emerson, Present; Trustee Freeman, Absent; Trustee Roberts, Present; Trustee Washington, Present; President Burford, Present. There was a quorum present to conduct business.

Also present were Adelle Swanson, Arlene Mallek, and Brett Shelton.

MINUTES:

The minutes from the regular meeting of Monday, June 14, 2010 were approved as distributed and placed on file for audit.

COMMUNICATIONS:

SWAN Biz/Com update indicating that SWAN is selecting a technology consulting firm to address issues involved if SWAN has to relocate from the MLS site; A letter from IL Library Systems suspending processing of any donations on behalf of Fund for Illinois Libraries (501c3); Timeline for SWAN to become a separate legal entity indicating a new contract for review by member libraries in July 2010 and adoption in September 2010. The communications were accepted and placed on file for audit.

Trustee Avant-Holloway arrived at 7:35 P.M.

There were no requests for reimbursements.

TREASURER'S REPORT:

The Treasurer's report was presented by Mr. Shelton. Trustee Washington MOVED That the Library pay bills in the amount of \$172,517.00. The motion was seconded and passed on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report filed for audit.

A check for the Surety Bond claim was received in the amount of \$7,418.13.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS ACTIONS:

Follow-up to Kathy Parker and Debbie Albrecht regarding Riverdale's willingness to contribute to a study to replace System delivery including ILL and Reciprocal Borrowing statistics for May 2009-May 2010; Kylene Horne was winner of the Money Smart Essay Writing Contest and will be honored by the District #148 School Board on June 24, 2010; Incident report complaining about the Lost and Overdue Materials policy and the Library Board policy using the Library address and telephone number for Trustees; Documentation set on customer involving children with prior unpaid overdues at Maywood Library and "alleged" parental status denied when Staff called regarding \$277 worth of overdue Riverdale items going to billing status (materials returned unpaid on June 21, 2010).

REPORTS OF COMMITTEES AND OFFICERS:

There was no update from the Mission Statement Committee.

There are 12 applicants for the Administrative Librarian position.

Trustee Roberts MOVED That the Audit of the Secretary be held on Monday, July 12, 2010 at 7:15 P.M. and that Trustees Avant-Holloway and Emerson be appointed to the committee. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The committee meeting will be posted for the Public at the Library, on the Library web site, and at the Village Hall.

July 6, 2010 is the deadline for members of the public to express interest in the trustee opening.

UNFINISHED BUSINESS:

Roofing construction update: Approximately 90% of the work is completed.

NEW BUSINESS:

Trustee Emerson MOVED That the FY2011 proposed Base Budget be approved (including employment extension through 12/31/10 for Adelle Swanson) along with the following additional budget options: replace Circulation due date gun; replace staff chairs (stack chairs); replace Lab tables (aluminum folding); purchase dehumidifier; purchase cross-cut shredder; purchase five (5) book trucks; purchase two (2) CD cabinets; upgrade Security Camera system; purchase digital camera; host open house welcome for new Administrator; expand Youth Activities budget; tuckpointing; replace HVAC unit; upgrade emergency lighting and install occupancy sensors in washrooms; hire Insulation Consultant; hire Space Consultant. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The proposed budget with preliminary B&A/Levy figures (including 4% maximum salary increase; new laminator; new barcode scanner; vending card order; parking lot resealing; joist upgrade/repair; and chosen additional budget options) be posted and implemented.

Trustee Roberts MOVED That the Public Hearing for the Budget and Appropriation Ordinance be set for Monday, August 9, 2010 at 7:15 P.M. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The Hearing Notice and tentative figures for the Budget and Appropriation Ordinance will be published and posted at the Village Hall, on the Library website and in the Library for the public.

ANNOUNCEMENTS:

Next regular Board Meeting: Monday, July 12, 2010 at 7:30 P.M.

ADJOURNMENT:

President Burford adjourned the meeting at 10:16 P.M.

Trustee	Bills	Audit Secy.	Budget	B & A Hearing		
Avant-Holloway	Aye	Aye	Aye	Aye		
Emerson	Aye	Aye	Aye	Aye		
Freeman	Absent	Absent	Absent	Absent		
Roberts	Aye	Aye	Aye	Aye		
Washington	Aye	Aye	Aye	Aye		
Burford	Aye	Aye	Aye	Aye		

SIGNED _____ DATE _____

Maurice Roberts, Secretary