

## REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by Vice-President Bill Buford at 7:04 P.M. on Monday, June 9, 2008 at the Riverdale Library.

### ROLL CALL:

The roll was called as follows: Trustee Burford, Present; Trustee Burns, Absent; Trustee Forbes, Absent; Trustee Foy, Present; Trustee Roberts, Present; Secretary Washington, Present; President Richard-Bey, Absent. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Arlene Mallek, Brett Shelton, and Susan Avant-Holloway.

Trustee Burns arrived at 7:10 P.M.

### MINUTES:

The minutes of the meeting held on May 12, 2008 were approved as distributed and placed on file for audit.

### COMMUNICATIONS:

E-Commerce credits to be issued to member libraries; Donation in memory of Dale Chapman from Rich Lucas; Letters sent to Mona Tetter and Susan Avant-Holloway to confirm interest on completing unfinished terms of Frances Richard-Bey and Steve-Forbes; Public meeting notice posted for Special Committee meeting to be held June 7, 2008

### TREASURER'S REPORT:

The Treasurer's report was presented by Trustee Foy and Mr. Shelton. Trustee Foy **MOVED That the Library pay bills in the amount of \$6,467.97.** The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays and 2 Absent, The bills will be paid and the report filed for audit.

### LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

### MISCELLANEOUS STAFF ACTIVITIES:

Request to Village Board to waive fees associated with the resurfacing of the parking lot by Bravo Paving.

### REPORTS OF COMMITTEES AND OFFICERS:

Trustee Washington highlighted the hand-out relative to the Special Committee to Study Library Service Responses. She had no hand-outs from the Strategic Planning for Trustees meeting.

### UNFINISHED BUSINESS:

Trustee Foy **MOVED That the Board accept with regret the resignation of Steve Forbes as Treasurer and member of the Library Board of Trustees effective May 31, 2008.** The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. A vacancy was declared and a resolution will be adopted at the following meeting and will be sent to Steve Forbes.

UNFINISHED BUSINESS – CONT.

Trustee Washington MOVED That the Board accept with regret the resignation of Frances Richard-Bey as President and member of the Library Board of Trustees effective May 31, 2008. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. A vacancy was declared and a resolution will be adopted at the following meeting and will be sent to Frances Richard-Bey.

Ordinance 2008-06 Calling the Regular Meetings of the Library Board of Trustees was distributed.

NEW BUSINESS:

Trustee Roberts MOVED That Susan Avant-Holloway and Mona Tetter be appointed by the Library Board of Trustees to fill the vacancies of Steve Forbes and Frances Richard-Bey until the 2009 election. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. Susan Avant-Holloway was sworn in, seated, and welcomed to the Library Board. Mona Tetter will be sworn in prior to the next Board meeting.

Secretary Washington MOVED That Ordinance 2008-07 Providing for the Payment of and Ascertain the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed in Performing Construction of Public Works be adopted by the Riverdale Public Library District Board of Trustees. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent. A notice of determination will be published in the newspaper, and the ordinance will be posted for the public and filed with the Illinois Department of Labor and the Secretary of State.

Trustee Roberts MOVED That the Board confirms the selection of Option 1 for a 23-year amortization period for IMRF for over-funded employers. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent. The confirmation will be forwarded to IMRF.

Secretary Washington MOVED That the Library will no longer require completed registration forms of Computer Lab users who are 18 years of age and older and do not have any record of misuse of the Library computers. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent. The policy will be handed to new users, and the policy will be changed on paper policies and on the Library web site.

Trustee Roberts MOVED That Bill Burford be nominated for the office of President of the Riverdale Library Board. There being no further nominations, the nominations were closed. Bill Burford was elected President on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent.

Trustee Roberts MOVED That Loree Washington be nominated for the office of Vice-President of the Riverdale Library Board. There being no further nominations, the nominations were closed. Loree Washington was elected Vice-President on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent.

Trustee Washington MOVED That Maurice Roberts be nominated for the office of Secretary of the Riverdale Library Board. There being no further nominations, the nominations were closed. Maurice Roberts was elected Secretary on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent.

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NEW BUSINESS – CONT.

Trustee Bill Foy MOVED That Susan Avant-Holloway be nominated for the office of Treasurer of the Riverdale Library Board. There being no further nominations, the nominations were closed. Susan Avant-Holloway was elected Treasurer on a roll call vote of 6 Ayes, 0 Nays, and 0 Absent.

Trustee Washington MOVED That the authorized signatures on Library Financial Accounts be as follows:

- Heritage Bank Checking 621791700
  - President, Treasurer, Administrative Librarian
- Heritage Bank Savings 7621791700
  - President, Treasurer, Administrative Librarian
- Heritage Bank Charge 917594700
  - Admin. Librarian, Asst. Director, Public Services Director
- Heritage Bank Safety Deposit Boxes 763 and 1345
  - Treasurer, Admin. Librarian, asst. Director
- Heritage Bank Petty 621791701
  - Admin. Librarian, Asst. Director, Technical Services Librarian, Public Services Librarian
- IL Funds (State pool)
  - Operations 007139101682
  - Prime Account 2516000064
  - Endowment 007139109933
  - President, Treasurer, Administrative Librarian

A new account will be opened

Washington Mutual Free Checking for weekly deposits

Signatures will be Treasurer, Administrative Librarian, Assistant Director

ANNOUNCEMENTS:

Monday, June 30, 2008 – Regular Board and Budget meeting, 7:00 P.M. at the Library

Monday, July 14, 2008 – Special Committee Meeting, 8:00 P.M. at the Library

ADJOURNMENT:

President Burford adjourned the meeting at 7:55 P.M.

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Trustee	Bills	Forbes Resign.	Richard-Bey Resg	Fill Vacancy	Ord. 2008-07	IMRF
Burford	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Forbes	Absent	Absent				
Foy	Aye	Aye	Aye	Aye	Aye	Aye
Roberts	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Richard-Bey	Absent	Absent	Absent			
Avant-Holloway					Aye	Aye

Trustee	Comput. Lab	Elect. Pres.	Elect Vice-Pres	Elect Secy	Elect Treas.	Signat.
Burford	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Forbes						
Foy	Aye	Aye	Aye	Aye	Aye	Aye
Roberts	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Richard-Bey						
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
 Maurice Roberts, Secretary