

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Burford at 7:44 P.M. on Monday, June 8, 2009 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burns, Present; Trustee Foy, Absent; Trustee Freeman, Present; Trustee Roberts, Present; Trustee Washington, Present; President Burford, Present. There was a quorum present to conduct business.

Also present were Adelle Swanson, Brett Shelton, and Arlene Mallek.

MINUTES:

The minutes from the regular meeting on Monday, May 18, 2009 were approved as distributed and placed on file for audit.

Trustee Roberts MOVED That the minutes of the closed meeting held Monday, May 18, 2009 be approved and available for immediate distribution. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The minutes will be declared open and available and placed on file for audit.

COMMUNICATIONS:

A letter from Byron Stanley dated May 18, 2009.

TREASURER'S REPORT:

The treasurer's report was presented by Trustee Avant-Holloway and Mr. Shelton. Trustee Washington MOVED That the Library pay bills in the amount of \$6,949.03. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS ACTIONS:

Memo to Library Board members regarding closed meetings; Letter to Byron Stanley; Series of 3 incident reports dated September 4 and 6, 2008 corresponding to communication from Byron Stanley; Question to the Village regarding the Library donation to the Safety Program that was cancelled; 1 incident report from the computer lab.

REPORTS OF COMMITTEES AND OFFICERS:

Trustee Burns MOVED That the report of the Evaluation of the Librarian Committee be approved. The motion was seconded and carried on a roll call of 6 Ayes, 0 Nays, and 1 Absent. The report will become part of the records of the June 8, 2009 meeting.

UNFINISHED BUSINESS:

Two versions of the Duties and Responsibilities of the Library Board and Librarian were discussed. By consensus, the Board decided to retain the more complete version from the Virginia Young book, THE LIBRARY TRUSTEE, rather than the abridged copy from the TRUSTEE FACT FILE. However, the introduction from the TRUSTEE FACT FILE will be added, and the item regarding Trustees and finances will be expanded to include the monthly responsibility to review the financial reports indicating expenditures against the budget. Brett will be asked to make the two sections look more reader friendly. Trustee Washington MOVED That the changes to the Trustee Bylaws discussed and approved by consensus since March 2009 be adopted. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The Trustee Bylaws will be updated and new orientation manuals will be created for Trustees.

NEW BUSINESS:

Trustee Roberts MOVED That the closing dates for the Library for 2010 be approved. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. At Christmas and New Year's, the Library will close on Thursday and Friday with pay and remain closed on Saturday. The closing dates will be forwarded to the Metropolitan Library System/SWAN so that the dates can be set in the computer.

Trustee Washington MOVED That the Library Board adopt Ordinance 2009-07 Providing for the Payment of and Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers Employed in Performing Construction of Pubic Works. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The ordinance will be posted for the public and published in the newspaper.

ANNOUNCEMENTS:

Next Reaching Forward Committee meeting, June 13, Noon, at the Library
 Next regular Board meeting, Monday, June 29, 2009, 7:30 P.M. to include the approval of the annual budget with figures for the tentative Levy and Budget and Appropriations Ordinances

ADJOURNMENT:

President Burford adjourned the meeting at 8:35 P.M.

Trustee	Closed Minutes	Bills	Libr. Eval.	By-Laws	Closing Dates	Ord. 2009-07
Avant-Holloway	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Foy	Absent	Absent	Absent	Absent	Absent	Absent
Freeman	Aye	Aye	Aye	Aye	Aye	Aye
Roberts	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye

SIGNED _____ DATE _____

Maurice Roberts, Secretary