

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Richard-Bey at 7:00 P.M. on Monday, June 12, 2006 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Absent; Trustee Burford, Present; Trustee Burns, Absent; Trustee Forbes, Present; Secretary Washington, Present; President Richard-Bey, Present. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Brett Shelton, Arlene Mallek and William Foy.

Trustee Burns arrived at 7:06 P.M. and Trustee Avant-Holloway arrived at 7:10 P.M.

MINUTES:

The minutes of the meeting held May 8, 2006 were approved as distributed and placed on file for audit.

President Richard-Bey requested a consensus of the Board to move an action item of UNFINISHED BUSINESS to the top of the agenda. The consensus was given.

Trustee Forbes MOVED That William J. Foy, Jr. be appointed as Library Trustee to complete the unexpired term of Joyce E. Horn and serve until the April 2007 regular election. The motion was seconded and carried on a roll call vote of 4 Ayes, 0 Nays, and 2 Absent. William J. Foy, Jr. was sworn in as Library Trustee by Adelle Swanson, Administrative Librarian.

COMMUNICATIONS:

Thank you note from the Bourne family; Status report from Klein, Thorpe & Jenkins on Tax Rate Objections; MLS Trustee Information and Assistance Forum Group Report.

TREASURER'S REPORT:

The Treasurer's report was presented by Trustee Washington and Mr. Shelton as attached. Trustee Washington MOVED That the Library pay bills in the amount of \$64,185.25. The motion was seconded and carried on a roll call vote of 6 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report placed on file for audit.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS STAFF ACTIVITIES:

Press release for library closing; Legislative alert to Gov. Blagojevich regarding HB4217 (annexations to library districts); Local Records Unit approval for disposal of Library records; Request to Public Works to verify integrity of storm drain/sewer in the alley behind the Library; Gus Macker information (and packets for the public); Resignation of Shannon Versher (letter of proper conduct given to her during exit interview); Letter denying sharing Library Knox Box sent to Ms. Henry (Eve's); Communication with MLS regarding dates for trustee workshop compliance (State Library now accepting any workshop during the Library's fiscal year);

MISCELLANEOUS ACTIVITIES – CONT.

Freedom of Information Act request for missing and stolen book list from the Daily Southtown (request denied because those statistics are not kept); No information received on billing for Bridges Out of Poverty workshop, so grant request was not forwarded (MLS has promised to book the workshop for our System); Per Capita Grant requirements received from IL State Library; Acknowledgement from IL State Library for the Quarterly financial and narrative report on the Reconstruction Grant #05-SCP-899; Letter from Cook County Clerk on ethics filings; Press release from Harvey Disaster Grant check presentation.

REPORTS OF COMMITTEES AND OFFICERS:

Secretary Washington reported on the Trustee Workshop she attended on May 13, 2006.

UNFINISHED BUSINESS:

Arlene Mallek gave an update on the Building renovations.

NEW BUSINESS:

Trustee Avant-Holloway MOVED That the Board select the 20 year amortization option to reduce the over-funding of the Employer Account of the Illinois Municipal Retirement Fund. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. Financial Services will notify IMRF of the 20 year amortization option.

Secretary Washington MOVED That Ordinance 2006-07 Providing for the Payment of and Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and other Workers performing Construction of Public Works be adopted. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. The Ordinance will be published in the newspaper and posted as required by law.

Trustee Burford MOVED That the proposed draft of the new 4-51 Surveillance Video policy be forwarded to the Library's attorney for review. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. Adelle will send the proposed draft to the attorney.

Trustee Forbes MOVED That the revised 5-32 Sick Leave Policy be adopted by the Board as presented. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. The policy will be updated in the Personnel Manual and distributed to Staff.

Trustee Burford MOVED That Ordinance 2006-08 Authorizing Levy of an Additional Tax for the Maintenance, Repairs and Alteration of the Library Building and Equipment be adopted. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. The Ordinance will be published in the newspapers and posted for the public as required by law.

Trustee Avant-Holloway MOVED That the following Circulation Policies be changed:
Effective July 1, 2006 Zoo passes shall be circulated for 3 days and shall be limited to Riverdale Card holders.

Effective July 1, 2006, CD's shall circulate for 2 weeks. There will be a limit of 5 CD's per card holder. The fine shall remain 25 cents per day and there are no renewals.
The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. The Circulation loan rules and policies will be changed to reflect the new SWAN loan rules.

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NEW BUSINESS – CONTINUED:

Trustee Forbes MOVED That the mileage reimbursement for Library business be returned to 48-1/2cents. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. Changes will be in effect June 13, 2006.

Secretary Washington MOVED That the Gus Macker Tournament be authorized to use the Library Parking lot for parking for workers and guests of the tournament while the Library is closed on Saturday and Sunday, July 15th and 16th, 2006. The motion was seconded and carried on a roll call vote of 7 Ayes, 0 Nays, and 0 Absent. The Tournament Co-Sponsors will be notified of the Library Board’s approval.

ANNOUNCEMENTS

Next regular meeting Monday June 28, 2006 at 7:00 P.M. at the Library

President Richard-Bey offered the Board’s thanks to:

- Loree Washington for attending the Trustee Workshop
- Brett Shelton for designing the Reconstruction Brochure report
- Circulation staff who received a letter of thanks and flowers for service during the reconstruction period

ADJOURNMENT:

President Richard-Bey adjourned the meeting at 8:22 P.M.

Trustee	New Trustee	Bills	IMRF	Ordin. 2006-07	Survel. Video	Sick Leave
Avant-Holloway	Absent	Absent	Aye	Aye	Aye	Aye
Burford	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Absent	Aye	Aye	Aye	Aye	Aye
Forbes	Aye	Aye	Aye	Aye	Aye	Aye
Foy		Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Richard-Bey	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Ord. 2006-08	Circul. Policy	Mileage Reimbs.	Macker Parking		
Avant-Holloway	Aye	Aye	Aye	Aye		
Burford	Aye	Aye	Aye	Aye		
Burns	Aye	Aye	Aye	Aye		
Forbes	Aye	Aye	Aye	Aye		
Foy	Aye	Aye	Aye	Aye		
Washington	Aye	Aye	Aye	Aye		
Richard-Bey	Aye	Aye	Aye	Aye		

SIGNED _____ DATE _____

Loree Washington, Secretary