

## **REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT**

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by President Richard-Bey at 7:00 P.M. on Monday, August 14, 2006 at the Riverdale Library.

### ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Absent; Trustee Burford, Present; Trustee Burns, Present; Trustee Forbes, Absent; Trustee Foy, Present; Secretary Washington, Present; President Richard-Bey, Present. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Arlene Mallek and Brett Shelton.

### MINUTES:

The minutes of the meeting held June 26, 2006 were approved as distributed and placed on file for audit.

### COMMUNICATIONS:

Thank you from Donna Rodeghiero to the Historical Society for materials to be used in planning a high school reunion; Americans for Libraries Council report on the Public Attitudes Towards Libraries in the 21<sup>st</sup> Century; Fiscal Focus article on "How Dependent are Local Governments on the Property Tax?" Tax Caps taking toll on Libraries from Star Newspaper; Successful Library Trusteeship Workshop on August 2, 2006 at MLS/Burr Ridge; Notice of Retirement party for Chief Satriano on Friday, October 6, 2006; Memorial donation for Doris Ann Adams from Adelle and Larry Swanson; Ethics filing letter; Electronic Attendance Law revision; Thank you from Riverside Library.

### TREASURER'S REPORT:

Due to a computer problem there was no Financial Statement report. Trustee Foy MOVED That the Library Board ratify the payment of bills for July 2006 in the amount of \$14,644.85. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The bills were paid and the report placed on file for audit.

Secretary Washington MOVED That the Library pay bills for August 2006 in the amount of \$20,686.54. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The bills will be paid and the report placed on file for audit.

Secretary Washington MOVED That the Board approve the Itemized Statement of Receipts and Expenditures for the Fiscal Year beginning July 1, 2005 and Ending June 30, 2006. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The Treasurer will sign the Statement and it will be posted and published as required by law.

### LIBRARIAN'S REPORT:

The Librarian's reports for June and July were presented by Adelle Swanson. The Librarian's reports were accepted and placed on file for audit.

### MISCELLANEOUS STAFF ACTIVITIES:

Verification with State Farm that no riders nor certificates of indemnification are needed for the Macker Committee to use the Library parking lot; Automatic changes to Personnel Policy (Sick Leave 2-41) Staff Classifications and Benefits Summary to delete "Regular Part Time" as a classification; Re-registration with Cook County for voter registrars;

MISCELLANEOUS STAFF ACTIVITIES – CONT.

Receipt by the State Library of 4<sup>th</sup> Quarter report for Developing a Future Grant LSTA-06-0305-2030; Final report on the Disaster Relief – Reconstruction Project 05-SCP-899 sent to State Library; Thank you to Clarendon Hills Library for donating their Zoo passes; Certification by Wallin/Gomez Architects, LTD, that all the work from the Truss Reconstruction has been completed in a “very satisfactory manner”; Article on Property Maintenance edited by Adelle Swanson for Village Newsletter; Tax rate objections still pending; Press release on Developing a Future Grant and handouts to Intergovernmental Group and Zone 6 including display in entry cases; Receipt from Cook County of Ordinance Authorizing Levy of .02% Maintenance Tax; Legislative Alert to Cong. Jesse L. Jackson, Jr. and Senators Dick Durbin and Barak Obama on HR5319 Deleting Online Predators Act; Developing a future grant report; Article for September Village Newsletter; Incident report.

REPORTS OF COMMITTEES AND OFFICERS:

Secretary Washington MOVED That the Board accept the report of the Audit of the Secretary Committee. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The report will be attached to the Minutes of the Library Board and copies forwarded to the Illinois State Library, MLS, and University of Illinois as part of the Annual Report.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Trustee Foy MOVED That based on the outcome of the Gus Macker Tournament meeting of August 21, 2006, the Library will close without pay on Saturday 9, 2006, the day of the tournament, and THAT the parking lot be made available for use of the Tournament Committee. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. Notices will be posted for the public and SWAN will be notified of the change in the closing date. The Tournament Committee will be advised that no marks or holes can be made in the parking lot surface.

Trustee Foy MOVED That the Board ratify the hiring of Byron Stanley as a Junior Circulation Clerk. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The proper employment documentation will be filed, and Byron will be welcomed to the Staff.

Secretary Washington MOVED That the Board adopt Ordinance 2007-01 Providing for Budget and Appropriations of Public Library District, Cook County, Illinois for the Fiscal Year Beginning July 1, 2006 and Ending June 30, 2007. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The Ordinance will be published, posted, and filed with the Attorney and Cook County.

Trustee Burford MOVED That the Board adopt Resolution 2007-01 Estimate of Revenues for the Riverdale Public Library District, Cook County, Illinois for the Fiscal Year Beginning July 1, 2006 and Ending June 30, 2007. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The Resolution will be posted for the public, published and filed with the Attorney and Cook County as required by law.

NEW BUSINESS – CONT.

Secretary Washington MOVED That the Board approve the Illinois Public Library Annual Report (IPLAR). The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The report will be filed with Metropolitan Library System, the Illinois State Library, and the University of Illinois as required by law.

Trustee Foy MOVED That the Board approve the changes made to the 5-33 Vacation and Minimum Staffing policy. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The new policy will be distributed to staff for their Personnel Policy Manuals.

Trustee Foy MOVED That the Board approve the changes made to the 5-34 Longevity Vacation Credits Policy. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 2 Absent. The new policy will be distributed to staff for their Personnel Policy Manuals.

ANNOUNCEMENTS:

Trustee orientation for Trustee Foy will be held at the Library on Thursday, August 17, 2006 at 4:30 P.M.

Next regular Board meeting, Monday, September 11, 2006 at 7:00 P.M. at the Library.

ADJOURNMENT:

President Richard-Bey adjourned the meeting at 7:59 P.M.

Trustee	Bills July	Bills August	Recpts/ Expend.	Audit Secy.	Macker Close.	Hire B. Stanley
Avant-Holloway	Absent	Absent	Absent	Absent	Absent	Absent
Burford	Aye	Aye	Aye	Aye	Aye	Aye
Burns	Aye	Aye	Aye	Aye	Aye	Aye
Forbes	Absent	Absent	Absent	Absent	Absent	Absent
Foy	Aye	Aye	Aye	Aye	Aye	Aye
Washington	Aye	Aye	Aye	Aye	Aye	Aye
Richard-Bey	Aye	Aye	Aye	Aye	Aye	Aye

Trustee	Ord. 2007-01	Resol. 2007-01	IPLAR	Vacat. 5-33	Long Vac.5-34	
Avant-Holloway	Absent	Absent	Absent	Absent	Absent	
Burford	Aye	Aye	Aye	Aye	Aye	
Burns	Aye	Aye	Aye	Aye	Aye	
Forbes	Absent	Absent	Absent	Absent	Absent	
Foy	Aye	Aye	Aye	Aye	Aye	
Washington	Aye	Aye	Aye	Aye	Aye	
Richard-Bey	Aye	Aye	Aye	Aye	Aye	

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

Loree Washington, Secretary