

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A Regular meeting of the Riverdale Public Library District Board of Trustees was called to order by Vice- President Burford at 7:04 P.M. on Monday, April 10, 2006 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: Trustee Avant-Holloway, Present; Trustee Burford, Present; Trustee Burns, Present; Trustee Forbes, Present; Secretary Washington, Present; President Richard-Bey, Absent. There was a quorum present to conduct business.

Also in attendance were Adelle Swanson, Brett Shelton, Arlene Mallek, and Barb Diehl.

MINUTES:

The minutes of the meeting held March 13, 2006 were approved as distributed and placed on file for audit.

COMMUNICATIONS:

Request and permission granted for waiver of permits and fees from the Village of Riverdale for underpinning; Nominations Application for MLS Board; Letter regarding electric service; Received a memorial donation honoring George Willey from the Library Board and Library Association; Received a signed contract for SWAN Full Participation Agreement; CIPA complaint and after school youngsters from American Libraries; Received memorial donations honoring Frank Hoevel from Karen and Thomas J. Opyt, Library Board and Library Association, Barb Diehl, Judy Murphy, Lois Powers, Mary Thillman, David DeMik, Marcia and John Renfus, Adelle and Larry Swanson, Arlene Mallek, and Geneva Willey; Thank you from Clara Hoevel for memorial materials purchased; Received a memorial donation honoring John "Jack" Monahan from Adelle and Larry Swanson; Arbor Day announcement.

TREASURER'S REPORT:

The Treasurer's report was presented by Trustee Avant-Holloway and Mr. Shelton. Trustee Avant-Holloway **MOVED** That the Library Board pay bills in the amount of \$18,687.92. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The bills will be paid and the report placed on file for audit.

The Property Replacement Tax was received in the amount of \$2,623.54

LIBRARIAN'S REPORT:

The Librarian's report was presented by Adelle Swanson. The Librarian's report was accepted and placed on file for audit.

MISCELLANEOUS STAFF ACTIVITIES:

Adelle Swanson to attend District #148 Study Circle meetings; Letter of support for District #148's Century Community Learning Center grant; Filing completed with the Art and Architecture in Illinois Program; Request for information from Public Works regarding markings in the alley behind the Library; Letter to newspaper asking for applications for Library Trustee; Letter to Senator Meeks on HB-4217 on annexing property (passed); Letters sent to contractors after Underpinning and 1st Carpet bid; Incident report on Brenda Benson (internet print outs).

REPORTS OF COMMITTEES AND OFFICERS:

Trustee Washington MOVED That the evaluation of the Administrative Librarian be set for Monday, May 8, 2006 at 6:30 P.M. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. A notice of the meeting will be reported to the media and posted for the public.

UNFINISHED BUSINESS:

Arlene Mallek gave a Building Update as follows: Signed contract and bid bond received from Universal regarding underpinning; New carpeting/tile work bid document prepared, mailed and opened; Disaster Relief funding status report; Disaster Relief – Wooden Truss Reconstruction quarterly report.

Certification of the listing of the Board of Trustees including the Operational Guidelines and List of Signatories were distributed. The Standing Rules were updated and distributed.

NEW BUSINESS:

Trustee Avant-Holloway MOVED That upon recommendation from the architect and attorney the bid from DSI for the Carpeting and Tile work be accepted in the amount of \$36,161.00. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. The bidders will be informed of the Board’s decision.

Secretary Washington MOVED That the Board authorize the Administrative Librarian to close the Library for approximately two weeks for the relocation of furnishings, floor leveling, and re-carpeting based on information received from the architect. The motion was seconded and carried on a roll call vote of 5 Ayes, 0 Nays, and 1 Absent. All Village agencies, the press, and the public will be notified of the closing.

ANNOUNCEMENTS

Evaluation of the Administrative Librarian, Monday, May 8, 2006 at 6:30 P.M.
Next regular Board meeting, Monday, May 8, 2006 at 7:00 P.M. at the Library

ADJOURNMENT:

Vice-President Burford adjourned the meeting at 7:50 P.M.

Trustee	Bills-	Eval. Libr.	Carpet/ Tile work	Close Libraray		
Avant-Holloway	Aye	Aye	Aye	Aye		
Burford	Aye	Aye	Aye	Aye		
Burns	Aye	Aye	Aye	Aye		
Forbes	Aye	Aye	Aye	Aye		
Washington	Aye	Aye	Aye	Aye		
Richard-Bey	Absent	Absent	Absent	Absent		

SIGNED _____ DATE _____
Loree Washington, Secretary