

Monthly Meeting Agenda
Monday, November 8th, 2010
7:30pm

- 1) Call to order
- 2) Roll Call
- 3) Minutes
 - a. **Action Item:** Approval of the minutes of the Regular Meeting held October 11th, 2010 at 7:30pm*
- 4) Communications
 - Village of Riverdale Veteran's Day Memorial Program*
 - Klein, Jenkins & Thorpe 2011 Legal Fees *
 - **Action Item:** any request for reimbursements for upcoming events
- 5) Treasurer's Report
 - Review the Financial Reports*
 - **Action Item:** Approve the Bills to be Paid for November 8, 2010*
- 6) Librarian's Report
 - Monthly Calendar*
 - Statistics*
 - Miscellaneous: Receipt from Klein, Thorpe & Jenkins regarding filing of the Ordinance Against Proportional Reduction, Ordinance Levying and Assessing Taxes and the Certification of Compliance with the Truth in Taxation Act; Notice sent to Cook County Board of Elections notification of new Deputy Elections Clerk; Notice sent to IMRF on new appointment of authorized agent; Letter to Neighbors of Riverdale library on discarding refuse on Library property; Letter of thanks Governor Pat Quinn and Comptroller Day Haynes on release of funds to Illinois library systems; Donation; Letter sent to Arlene Mallek regarding incident report on hostile workplace with need for a response*
- 7) Reports of Committees and Officers
 - a. **Discussion Item:** Mission Statement /Reaching Forward Committee
- 8) Unfinished Business
 - a. **Action Item:** Standing Rules Chase Sweep Account*
 - b. **Action Item:** Revise policy Reference Service Policy pg1 & 6*
 - c. **Action Item:** Revise policy MLS audio-visual materials packaging*
- 9) New Business
 - a. **Action Item:** Illinois Funds signatures needed by Trustees
 - b. **Action Item:** Copy of Board Trustee Driver License and Insurance
- 10) Announcements:

Next Regular Board meeting Monday, December 13, 2010 at 7:30pm
- 11) Adjournment

*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144th Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event