

Riverdale Public Library Monthly Meeting Agenda
Monday, May 21, 2007
(includes items from April 9, 2007 agenda)
7:00pm

1. Call to order
2. Roll Call
3. **Action item:** Approval of the minutes of the March 12, 2007 regular meeting*;
4. Swear in newly-elected Trustees
5. **Action item:** Election of Officers
6. Communications: Per Capita Grant award in the amount of \$18,419.79; memorial donations for Wilma Thomas from Deane Hawk, Wayne Smith family, Dick and Barb Hibbert and Mr. and Mrs G. Van Valey, Jr., and Naomi Metro; Write-in Candidate information, MLS Board Nomination information, Intellectual Freedom Committee meetings and a legislative alert on IL HB688 on tax caps (previously distributed at March meeting)*; Super Trustee Meeting May 31, 2007*; memorial donations for Sidney Eason from Clara Hoevel, Board and Staff of Riverdale Public Library, Brett and Janet Shelton, Adelle and Larry Swanson, and Arlene Mallek; Property Tax Appeal from ComEd (forwarded to attorney and District 148)
7. Treasurer's Report
 - **a.** Review the Financial Reports*
 - **b. Action item:** Ratify the Bills paid April 9, 2007*
 - **c. Action item:** Approve Bills to be Paid May 21, 2007*
8. Librarian's Report
 - Activities*
 - Statistics*
 - Reference Fill Rate*
 - Miscellaneous Staff Activities: Proposed meeting dates for FY2008 (mailed in Board notification)*; legislative alert on IL HB1727 on internet filtering to Rep. Davis and Sen. Meeks; Revised copy of 5_43 Emergency Closings*; 2008 Per Capita Grant requirements*; handout to computer lab users*; letter of support for Resource Center grant*; Electronic Attendance at meetings*; e-mail reference success*; MLS Board Elections* (Trustee Washington has filed as a candidate); Election Canvassing Deadline May 8, 2007*; press release on libraries and loss of internet*; letter to LIMRiCC/PHIP regarding the reduction in medical coverage*; Declaration of Write In candidates from County Clerk; Interpretation that the Governor's tax proposals do not reduce or change the personal property replacement tax; letter of welcome to Maurice B. Roberts; letter of support for Head Start; Chamber contract for service approved; incident report regarding Natalia Lata

9. Reports of Committees and Officers

- Ethics Statements deadline is May 1, 2007
- Trustee Washington registered for LACONI Annual Trustee Dinner and ILA workshop on Defending Access with Confidence
- Certification of the April 17, 2007 Election received*
- **Action item a:** Set Evaluation of the Librarian

10. Unfinished Business

11. New Business

- **a. Action Item:** 1_11 New Employee Check-Off Form*
- **b. Action Item:** 1_12 Return/Payment of Staff Materials or Orders*
- **c. Action Item:** 7_50 Separation Form for Riverdale Public Library District*
- **d. Action Item:** Ratify the letter of support for a 12-year extension of the Northwest Riverdale Tax Increment Financing District (TIF 2)
- **e. Action Item:** Ordinance 2007 – 04 Authorizing Public Library Non-Resident Cards*
- **f. Action Item:** Flexible Spending Account authorization as a staff benefit*
- **g. Action Item:** Ordinance 2007 – 05 Calling the Regular Meetings of the Library Board of Trustees (including information specifying legal deadlines and responsibilities)*
- **h. Action Item:** Resolution thanking Susan Avant Holloway for serving on the Library Board of Trustees
- **i. Action Item:** Authorize signatories on accounts
 - Heritage Bank Checking 621791700
 - 4 officers and Admin. Librarian
 - Heritage Bank Savings 7621791700
 - 4 officers and Admin. Librarian
 - Heritage Bank Charge 917594700
 - Admin. Librarian, Assist. Director, Public Services Director
 - Heritage Bank Safety Deposit Boxes 763 & 1345
 - Treasurer, Admin. Librarian, Assistant Director
 - Heritage Bank Petty 621791701
 - Admin. Librarian, Assist. Director, Technical Services Librarian, Public Services Librarian
 - IL Funds (state pool):
 - Operations 007139101682
 - Endowment 007139109933
 - President, Treasurer and Admin. Librarian.

12. Announcements

- Next Regular meeting Monday, June 11, 2007 at 7pm at the Library

13. Adjournment

*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144th Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.