

**Riverdale Public Library Monthly Meeting Agenda**  
**Monday, May 18, 2009**  
**7:30pm**

- 1) Call to order of outgoing board
- 2) Roll Call
- 3) **Action item:** Approval of the minutes of the April 16, 2009 meeting\*
- 4) April 7, 2009 election results
  - a) Shaun Freeman elected to a 6 year term\*
  - b) There were no Official Write-In Candidates filed with County\*
  - c) **Action Item:** Declare a 4 year term vacant/Appoint to fill
  - d) **Action Item:** Declare a 6-year term vacant/Appoint to fill
- 5) Adjournment

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- 1) Call to order
- 2) Roll Call
- 3) Communications: LVIS not Elvis Libraries\*; various articles on library closings from Library Journal\*; Zone 8 and 9 Annual Trustee Workshop held Saturday, June 27, 2009 (approval for attendance must be given at a Board meeting)\*
- 4) Treasurer's Report
  - Review the Financial Reports\*
  - **a. Action Item:** Approve the Bills to be Paid for May 18, 2009\*
  - Approval of E-Rate grant in the amount of \$2,592.00\*
  - Per Capita Grant deposit notification in the amount of \$18,213.54
- 5) Librarian's Report
  - Calendar \*
  - Statistics\*
  - Print Server report\*
  - Reference Transactions report\*
  - **Miscellaneous:** Letter of Clarification to Riverdale Network Center\*; Legislative responses for SB1513/HB242 on PTELL Extension limit to Rep. Davis and Sen. Meeks; Funding for LSTA and Literacy through School Libraries to Sens. Burris and Durbin; USHR1692 regarding Consumer Product Safety Improvement Act (and books) to Cong. Jackson; Letter of agreement for MLS Museum Adventure Pass Program; Review of bandwidth problems and steps taken; 2 incident reports; Continuation of Riverdale History 2008 by Mary Thillman, Riverdale Historical Society Chairman\*
- 6) Reports of Committees and Officers
  - **Action Item:** call for meeting of the Evaluation of the Librarian Committee
  - Date for Reaching Forward Committee meeting?
- 7) Unfinished Business
  - Continue Trustee Bylaws review
    - Add legal opinion on release of personal information about trustees\*
    - Job description for Administrative Librarian and Trustees

8) New Business

- **a. Action Item:** request by Adelle Swanson to carry forward approximately 1 week vacation
- **b. Action Item:** approve Ordinance 2009 – 05 Calling the Regular Meetings of the Board of Trustees\*
- **c. Action Item:** approve Ordinance 2009 – 06 Authorizing Public Library Non-Resident Cards\*
- **d. Action Item:** Election of Officers 2009 – 2011
- **e. Action Item:** Authorize signatories on Library Accounts\*
- **f. Action Item:** Review Library Board Operational Guidelines\*

9) Announcements:

Next Regular meeting Monday, June 8, 2009 at 7:30pm at the Library

June Regular meeting with Budget Monday, June 29, 2009 at 7:30pm at the Library

Next Reaching Forward Committee Meeting:

10) Adjournment

\*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144<sup>th</sup> Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.