

**Audit of Secretary' Records 6:45pm**  
**Swear in Steve Forbes as Library Trustee**

**Riverdale Public Library Monthly Meeting Agenda**  
**Monday, March 13, 2006**  
**7:00pm**

1. Call to order
2. Roll Call
3. Approval of the minutes of the February 13, 2006 regular meeting\*
4. Communications: Communication from the Congressman Jackson/IRS reinstating the Library as a Tax Forms Outlet; Memorial donations for Leo Haney from Coretta Pekny, Judy Murphy, Mary Thillman, Lois Powers, Adelle and Larry Swanson, Geneva Willey, and Naomi Metro; Memorial donations for James Steenbergen from Adelle and Larry Swanson, Mary Thillman and Naomi Metro; Focus Group Sessions sent from MLS to individual trustees; additional information on Tax Rate Objection(s) forwarded to Attorney and letter of confirmation of receipt of original objections;
5. Treasurer's Report
  - Review the Financial Reports\*
  - Per Capita grant in the amount of \$18,540.23 deposited in State Account
  - **Action item:** Approve Bills to be Paid for March 13, 2006\*
  - **Action item:** Accept the 6-Month Vendor Statement
6. Librarian's Report
  - Monthly Calendar\*
  - Statistical Report\*
  - Miscellaneous activities: 2 communications regarding E-Village; Adelle to serve as Community Representative to the Aunt Martha's Head Start Policy Committee and on SWAN 2006 Computer Fund Sub-Committee\*; reported Joyce Horn as resigned from the Library Board to Secretary White and County Clerk Ethics Department; Invitation to Stephen B. Forbes to serve as Library Trustee; article from ILA Reporter on Filtering the Internet\*; letter to Rick Bryant (Congressman Jackson's office) regarding school funding and the Privacy Act; Quarterly report on Project 05-SCP-899 received by State; Legislative Alerts sent to Representative Davis and Senator Meeks regarding the cut in funding for library systems; Incident report for Tamika Adams;
7. Reports of Committees and Officers
  - **Action item:** Accept the report of the Audit of the Secretary's Records Committee

## 8. Unfinished Business

- Pre-bid meeting minutes\*
- Building update
- **Action item:** select methodology to fill the term of Trustee Horn

## 9. New Business

- **Action Item:** Proposal to reduce signatories on accounts from 4 to 2 trustees
- **Action Item:** Authorize signatories on the following accounts:
  - Heritage Bank Checking 621791700  
4/2 officers and Admin. Librarian
  - Heritage Bank Savings 7621791700  
4/2 officers and Admin. Librarian
  - Heritage Bank Charge 917594700  
Admin. Librarian, Assist. Director, Public Services Director
  - Heritage Bank Safety Deposit Boxes 763 & 1345  
Treasurer, Admin. Librarian, Assistant Director
  - Heritage Bank Petty 621791701  
Admin. Librarian, Assist. Director, Technical Services Librarian, Public Services Librarian
  - IL Funds (state pool):
    - Operations 007139101682
    - Endowment 007139109933  
4/2 officers and Admin. Librarian.
- **Action Item:** Accept Bid for Underpinning work
- **Action Item:** Accept Bid for Carpeting and/or Tile work
- **Action Item:** Closing for Gus Macker Basketball Tournament on Saturday, July 15, 2006

## 10. Announcements

- Library closed April 14 (with pay) and April 15 (without pay)
- Next Regular meeting Monday, April 10, 2006 at 7pm at the Library

## 11. Adjournment

\*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144<sup>th</sup> Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.