

Monthly Meeting Agenda
Monday, June 13, 2011
7:30pm

- 1) Call to order
- 2) Roll Call
- 3) Minutes
 - a. **Action Item:** Approval of the minutes of the Regular Meeting held April 11th, 2011 at 7:30pm
- 4) Communications

Letter from Klein, Thorpe & Jenkins Legal Fees*; Incident Report

 - **Action Item:** any request for reimbursements for upcoming events
- 5) Treasurer's Report
 - Review the Financial Reports*
 - **5a. Action Item:** Ratify Bills to be paid for May 16th, 2011(\$15,537.00)*
 - **5b. Action Item:** Bills to be paid for June 13th, 2011*
- 6) Librarian's Report
 - Monthly Calendar*
 - Statistics*
 - Miscellaneous: 2011-2012 legal calendar and required meeting attendance*
- 7) Reports of Committees and Officers

7a. Discussion Item: Mission Statement/Reaching Forward Committee
- 8) Unfinished Business
 - Report on installation of HVAC Unit
- 9) New Business
 - 9a. **Action Item:** approve Ordinance 2011-08 Regular Meetings of the Board of Trustees*
 - 9b. **Action Item:** approve Ordinance 2011-09 Authorizing Public Library Non-Resident Cards*
 - 9c. **Action Item:** Declare Trustee Vacancies*
 - 9d. **Action Item:** Election of Officers 2011- 2013
 - 9e. **Action Item:** Authorize signatories on Library Accounts*
- 10) Finance

10a. Action Time: Proposal for Audit
- 11) Announcements:

June Regular meeting with Budget Monday, June 27th, 2011 at 7:30 at the Library
- 11) Adjournment

*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144th Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event