

**Audit of the Secretary Committee Monday, July 13 at 7pm**

**Riverdale Public Library  
Monthly Meeting Agenda  
Monday, July 13, 2009  
7:30pm**

- 1) Call to order
- 2) Roll Call
- 3) Minutes
  - a. **Action item:** Approval of the minutes of the regular June 29, 2009 meeting\*
- 4) Communications: invitation to apply for a \$3,500 grant from ArcelorMittal; inquiry by Betty Ervin-Robinson regarding Library Board openings
- 5) Treasurer's Report
  - Review the Financial Reports including May 2009 report\*
  - a. **Action Item:** Approve the Bills to be Paid for July 13, 2009\*
- 6) Librarian's Report
  - Monthly Calendar\*
  - Statistics\*
  - Print Server report\*
  - Survey of computer users\*
  - Miscellaneous: Requests to the Village to waive fees associated with (1) the replacement of the handicapped tactile concrete at the entry and for (2) the removal of the wing wall to make access to the roof more difficult; correspondence with Chief Dorrough (1) to inquire the procedure for police activity at the Library\* and (2) to request assistance with the retrieval of almost \$1000 worth of materials from a resident; letter to Earl Silas regarding the cancellation of the poetry program\*; letter to Crystal Chambers/Tina Johnson regarding the fax policy; press release from May 18 meeting
- 7) Reports of Committees and Officers
  - Reaching Forward: Embracing New Opportunities, Better Serving the Community Committee meeting will be Friday, July 17, 2009 at noon
  - a. **Action Item:** report of the Audit of the Secretary Committee meeting
- 8) Unfinished Business
  - Administrative response to Stanley's letter dated May 18, 2009\*
  - Consolidated income and expenditures budget with tentative appropriation and levy figures\*

9) New Business

- **a. Action Item:** Approval of Ordinance 2010 – 1 Authorizing Levy of an Additional Tax for the Maintenance, Repairs and Alteration of the Library Building and Equipment\*
- **b. Action Item:** Approval of Ordinance 2010 – 2 Authorizing Levy of a Working Cash Fund\*
- **c. Action Item:** Recommendation for selection of a roofing consultant

10) Announcements:

Next Reaching Forward Committee Meeting: Friday, July 17, 2009 at noon at the Library  
Public Hearing for the Budget and Appropriation Monday, August 10 at 7:15pm

Next Regular Board meeting Monday, August 10, 2009 at 7:30pm

11) Adjournment

\*indicates attached items

If you need an accommodation for a disability for this meeting, please phone or write Arlene Mallek, Riverdale Library, 208 W. 144<sup>th</sup> Street, Riverdale, IL 60827, 708-841-3311 at least 5 working days prior to the event.